

An Alberta Student Number (ASN) is required to apply for programs and services. To find out whether you have an ASN or to obtain one, visit this website for more information. www.education.alberta.ca/students/asn.aspx

You can apply to attempt a Prior Learning Assessment examination if you want to determine your level of skill and knowledge for any of the following purposes:

- entry into an apprenticeship program
- advanced standing in an apprenticeship program based on Provincial Apprenticeship Committee accredited training
- advanced standing in an apprenticeship program based on previous work experience or training in a trade

If you want to learn a trade, you must be an apprentice. You must have an employer who is willing to sign a contract of apprenticeship with you and who is able to provide you with supervision and training.

Entrance Examination

If you are interested in becoming an apprentice but you are not able to provide documentation showing that you have the educational requirements of the trade, or if you are required to successfully complete an entrance exam in your chosen trade, you may apply to attempt an entrance examination.

- There is no fee for this application.

Pre-employment Programs

If you were successful in a pre-employment program accredited by the Provincial Apprenticeship Committee at an Alberta educational institution, you may apply to attempt a prior learning assessment examination for advanced standing in an apprenticeship program.

- If you have completed your training program, you will be required to submit a clear picture of scanned copy of your certificate or diploma with your application.
- Pay the required prior learning assessment non-refundable fee. (see pages 4–5)

If you are currently attending a pre-employment program accredited by the Provincial Apprenticeship Committee at an Alberta educational institution, you may apply to attempt a prior learning assessment examination for advanced standing in an apprenticeship program.

- Applicants who are currently attending a pre-employment program must inquire with their instructor whether they can apply for this program while attending class.
- Pay the required prior learning assessment non-refundable fee. (see pages 4–5)

Alberta High School Career and Technology Studies (CTS) Programs

If you have the educational requirements or have passed the entrance exam for a trade, and have successfully completed the required courses in an Alberta Career and Technology Studies (CTS) Program that has been accredited by the Provincial Apprenticeship Committee, you may attempt prior learning assessment examinations for advanced standing in an apprenticeship program.

- Submit a clear picture of scanned copy of an official transcript of your high school marks. Students that completed a high school CTS program must also submit the record of courses completed, which must be signed by the teacher responsible for the CTS program.
- There is no fee for this application

If you are currently attending high school and participating in an Alberta Career and Technology Studies (CTS) Program that has been accredited by the Provincial Apprenticeship Committee, you may attempt prior learning assessment examinations for advanced standing in an apprenticeship program.

- Applicants who are currently attending a pre-employment program must inquire with their instructor whether they can apply for this program while attending class.
- There is no fee for this application. (see pages 4–5)

If you are not sure your courses are accredited by the Provincial Apprenticeship Committee, contact the nearest Alberta Apprenticeship and Industry Training office. The office addresses and phone numbers are on page 9 in the Information/Instructions section.

Alberta Technician and Technology Programs

If you have successfully completed the required courses in a technician or technology program that has been accredited by the Provincial Apprenticeship Committee, you may attempt prior learning assessment examinations for advanced standing in an apprenticeship program.

- If you have completed your training program, you will be required to submit a clear picture of scanned copy of your certificate or diploma with your application.
- Pay the required prior learning assessment non-refundable fee. (see pages 4–5)

If you are currently attending a technician or technology program accredited by the Provincial Apprenticeship Committee at an Alberta educational institution, you may apply to attempt a prior learning assessment examination.

- Applicants who are currently attending a technician or technology program need to inquire with their instructor whether they can apply for this program while attending class.
- Pay the required prior learning assessment non-refundable fee. (see pages 4–5)

If you are not sure your program is accredited by the Provincial Apprenticeship Committee, contact the nearest Alberta Apprenticeship and Industry Training office (page 9 in the Information/Instructions section).

Previous Training in the Trade (Non-Accredited)

If you have successfully completed training that covers the same objectives identified in the Alberta Apprenticeship Course Outline for the trade, you may apply for a prior learning assessment to determine the credit you will be granted for advanced standing in an apprenticeship program.

- The application process requires applicants to contact an AIT office to determine eligibility.
- Submit proof that you have the required work experience or training
- Pay the required prior learning assessment non-refundable fee. (see pages 4–5)

If you have enough previous work experience to be eligible to attempt a prior learning assessment examination for more than one period of the apprenticeship program, you will be required to pay the prior learning assessment fee(s) for each period exam that you attempt.

Note: To receive an Alberta Journeyman Certificate you must complete at least 12 months in an apprenticeship program. This includes successfully completing one period of technical training, accumulating the minimum number of on-the-job training hours, and passing all required examinations.

Previous Work Experience in the Trade

If you have the educational requirements or have passed the required entrance exam, and you have a minimum of 1 year of work experience in the trade, you may apply for a prior learning assessment to determine the credit you will be granted for advanced standing in an apprenticeship program.

- The application process requires applicants to contact an AIT office to determine eligibility.
- Submit proof that you have the required work experience or training.
- Pay the required prior learning assessment non-refundable fee (pages 7–9 in the Information/Instructions section).

If you have enough previous work experience to be eligible to attempt a prior learning assessment examination for more than one period of the apprenticeship program, you will be required to pay the prior learning assessment fee(s) for each period exam that you attempt.

Note: To receive an Alberta Journeyman Certificate you must complete at least 12 months in an apprenticeship program. This includes successfully completing one period of technical training, accumulating the minimum number of on-the-job training hours, and passing all required examinations.

Fees

Subject to AIT approval and payment of applicable fee(s) by the applicant, this application permits the applicant ONE attempt at the theory exam. Any re-attempt of the theory exam or attempt of the practical exam (if applicable) is also subject to AIT approval and payment of each exam's fees by the applicant. If the application is cancelled, contact an AIT office to discuss the options available.

In trades where a practical exam is required, there is an additional fee(s) for each attempt. This fee(s) covers the cost of the exam, materials and markers. The fee for the practical exam varies from trade to trade and period to period because of the difference in cost of materials. **Fees are subject to change without notice.** Contact an Alberta Apprenticeship and Industry Training office (page 9 of Information/Instructions section) for more information.

Cancellation of an Application

Your application will be cancelled if you:

- do not have the requirements to qualify;
- do not schedule an exam within 12 months of the application being approved;
- do not schedule an exam within 12 months of a previously failed exam attempt;
- fail the examination twice;
- do not pay the reattempt or practical examination fee(s) if required within 30 days from the date of notification; or do not attempt the scheduled examination(s) and do not notify Alberta Apprenticeship and Industry Training.

Non-Refundable Fees for Prior Learning Assessment *

Trade	Period	Prior Learning Assessment Fee (each period)	Practical Exam Fee
Agricultural Equipment Technician	1,2,3,4	\$150.00	n/a
Appliance Service Technician	1,2,3	\$150.00	n/a
Appliance Service Technician-Commercial Appliance Service Technician	1,2,3	\$150.00	n/a
Auto Body Technician	1	\$150.00	n/a
	2	\$150.00	n/a
	3	\$150.00	\$78.00
	4	\$150.00	\$108.00
Auto Body Technician – Auto Body Prepper	n/a	n/a	n/a
Auto Body Technician – Auto Body Refinisher	1,2	\$150.00	n/a
Auto Body Technician – Auto Body Repairer	1	\$150.00	n/a
	2	\$150.00	\$78.00
	3	\$150.00	\$108.00
Automotive Service Technician	1,2,3,4	\$150.00	n/a
Baker	1,2,3	\$150.00	n/a
Boilermaker	1,2,3	\$150.00	n/a
Bricklayer	1	\$150.00	\$150.00
	2	\$150.00	\$160.00
	3	\$150.00	\$210.00
Cabinetmaker	1	\$150.00	\$195.00 NAIT pre-employ. in-class practical
	2	\$150.00	\$180.00
	3	\$150.00	\$185.00
	4	\$150.00	\$160.00
Carpenter	1	\$150.00	\$195.00 NAIT pre-employ. in-class practical
	2	\$150.00	\$185.00
	3	\$150.00	\$205.00
	4	\$150.00	\$205.00
Communication Technician	1,2,3,4	\$150.00	n/a
Concrete Finisher	1,2	\$150.00	n/a
Cook	1,2,3	\$150.00	n/a
Crane & Hoisting Equipment Operator - Mobile Crane	1	\$150.00	n/a
	3	\$150.00	\$620.00 [2 @ \$310.00]
Crane & Hoisting Equipment Operator - Tower Crane	n/a	n/a	n/a
Crane & Hoisting Equipment Operator - Boom Truck	n/a	n/a	n/a
Crane & Hoisting Equipment Operator - Wellhead Boom Truck	n/a	n/a	n/a
Electric Motor Systems Technician	1,2,3,4	\$150.00	n/a
Electrician	1,2,3,4	\$150.00	n/a
Elevator Constructor	n/a	n/a	n/a
Floorcovering Installer	1	\$150.00	\$125.00
	2	\$150.00	\$130.00
Gasfitter (A)	1,2,3	\$150.00	n/a
Gasfitter (B)	1,2	\$150.00	n/a
Glazier	1	\$150.00	n/a
	2	\$150.00	\$210.00
	3	\$150.00	n/a

	4	\$150.00	\$230.00
Glazier – Auto Glass Technician	1	\$150.00	n/a
	2	\$150.00	\$210.00
Hairstylist	1	\$150.00	\$75.00
	2	\$150.00	\$75.00
Heavy Equipment Technician (HET)	1,2,3,4	\$150.00	n/a
HET – Heavy Duty Equipment Mechanic (Off Road)	1,2,3	\$150.00	n/a
HET – Truck and Transport Mechanic	1,2,3	\$150.00	n/a
HET – Transport Trailer Mechanic	n/a	n/a	n/a
Instrument Technician	1,2,3,4	\$150.00	n/a
Insulator	1	\$150.00	n/a
	2	\$150.00	\$375.00
	3	\$150.00	\$475.00
Ironworker	1,2,3,4	\$150.00	n/a
Ironworker - Metal Building Systems Erector	1,2	\$150.00	n/a
Ironworker - Reinforcing	1,2	\$150.00	n/a
Ironworker – Structural and Ornamental	1,2,3	\$150.00	n/a
Landscape Gardener	1,2,3,4	\$150.00	n/a
Locksmith	1,2,3,4	\$150.00	n/a
Lather-Interior Systems Mechanic	1,2,3	\$150.00	n/a
Machinist	1,2,3,4	\$150.00	n/a
Millwright	1,2,3,4	\$150.00	n/a
Motorcycle Mechanic	1,2,3,4	\$150.00	n/a
Natural Gas Compression Technician	1,2,3,4	\$150.00	n/a
Outdoor Power Equipment Technician - Power Equipment	1,2,3,4	\$150.00	n/a
Outdoor Power Equipment Technician - Recreational Equipment	1,2,3,4	\$150.00	n/a
Painter and Decorator	1,2,3	\$150.00	n/a
Parts Technician	1,2,3	\$150.00	n/a
Parts Technician – Materials Technician	1,2,3	\$150.00	n/a
Plumber	1,2,3,4	\$150.00	n/a
Powerline Technician	1,2,3	\$150.00	n/a
Power System Electrician	1,2,3,4	\$150.00	n/a
Recreation Vehicle Service Technician	1,2,3	\$150.00	n/a
Refrigeration and Air Conditioning Mechanic	1,2,3,4	\$150.00	n/a
Rig Technician - Level 3	1,2,3	\$150.00	n/a
Roofer	1,2,3	\$150.00	n/a
Sheet Metal Worker	1,2,3,4	\$150.00	\$220.00 [2@ \$110.00]
Sprinkler System Installer	1,2,3	\$150.00	n/a
Steamfitter-Pipefitter	1,2,3	\$150.00	n/a
Structural Steel and Plate Fitter	1,2,3	\$150.00	n/a
Tilesetter	1,2,3	\$150.00	n/a
Transport Refrigeration Technician	1,2,3	\$150.00	n/a
Water Well Driller	1,2	\$150.00	n/a
Water Well Driller – Earth Loop Technician	1,2	\$150.00	n/a
Welder	1	\$150.00	\$145.00
	2	\$150.00	\$155.00
	3	\$150.00	\$160.00
Welder - Wire Process Operator	n/a	n/a	n/a

* Subject to change without notice. Contact the nearest Alberta Apprenticeship and Industry Training office (page 9 in the Information/Instruction section).